

RESEARCH COMMITTEE TERMS OF REFERENCE

Purpose

The purpose of the Research Committee (the Committee) is to promote, foster, and facilitate high quality research so as to improve the care of patients with heart failure disorders through creation of knowledge and its translation into best practices. The Committee was first confirmed in 2017.

Committee Membership

A CHFS Board of Directors member shall serve as Chairperson and the term shall be two years in length. The membership of the Committee shall consist of a minimum of five CHFS members to a maximum of seven; membership shall include one Allied Health/Nursing Professional and one Member-in-Training.

The term shall be two years in length and on a staggered basis to ensure continuity (therefore, for the 1st year some length of terms will only be one year).

Specific Mandates

- 1) Develop a research strategy, agenda, and outcomes that are aligned with the Society's vision and mission.
- 2) Develop a communications strategy for both internal and external needs.
- 3) Foster and facilitate research.
- 4) Develop strategies to expand research capacity.
- 5) Promote collaboration and research amongst CHFS members and with the broader community.
- 6) Evaluate all research proposals presented to the CHFS.

Meetings

The Committee will conduct meetings at least twice a year by teleconference and as often as necessary to accomplish its purposes.

Reporting

The Committee shall provide minutes of its meetings to the CHFS Executive. Matters of substance shall be referred to the CHFS Executive for consideration and final decision. An annual report will be presented at the CHFS Annual General Meeting each year.

Accountability

The Committee is accountable to the CHFS Board of Directors and Executive.

Last Updated: October 2, 2020
Last Approved: February 26, 2018